

# Building Student Performance Portfolios in Band and Orchestra

It's easier than you think!

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Freedom Intermediate and Middle Schools

Franklin, TN

Band, grades 5 – 8

Strings, grades 7 and 8

Start with a little advance planning. Make it easy for yourself to save student artifacts.

Ahead of time, set up a master folder for student work, then set up folders for each student, within folders for each class, within a folder for a grade level or ensemble – whatever your situation dictates.

- Student Portfolios

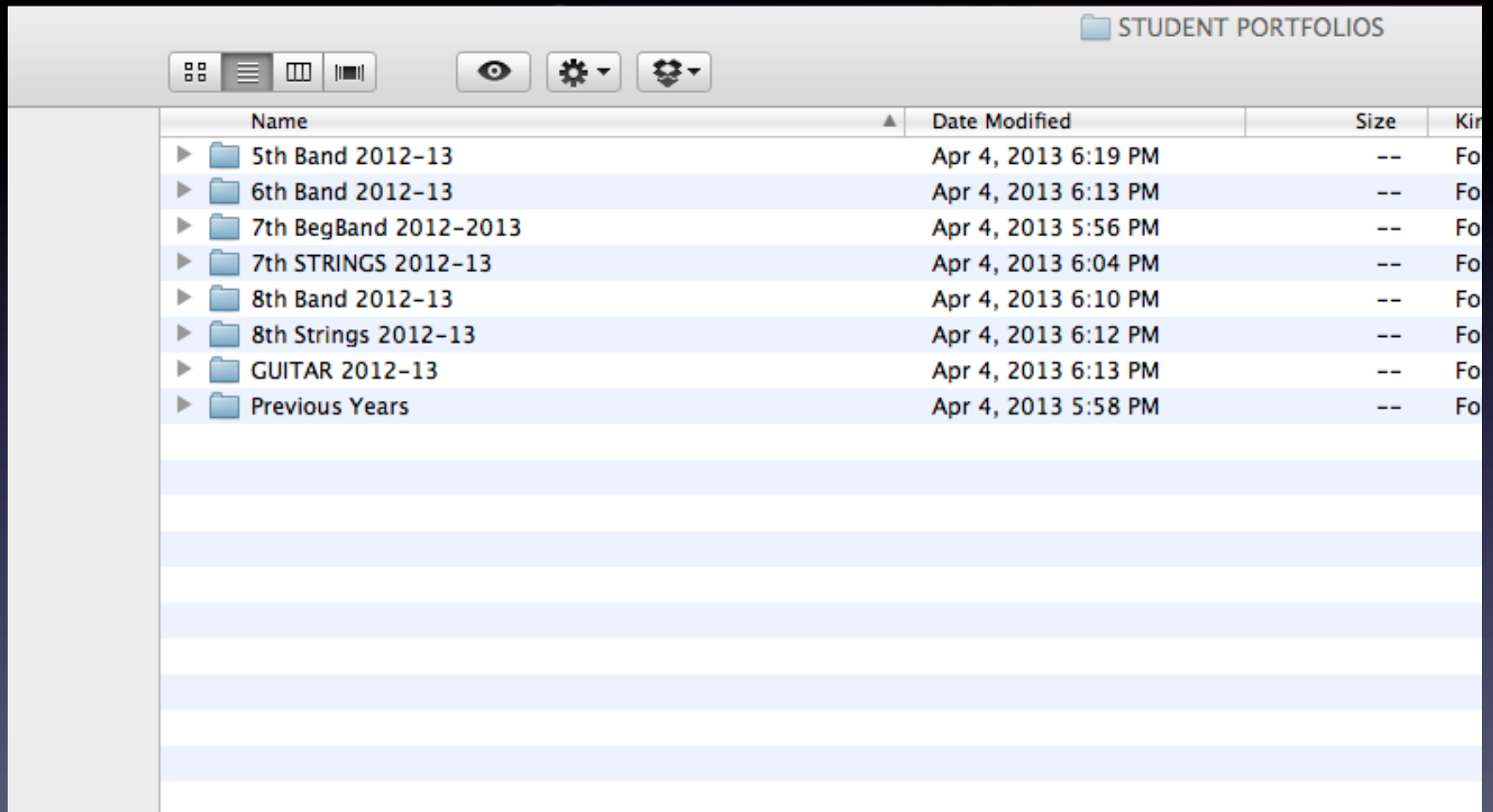
- 8<sup>th</sup> Grade

- 8<sup>th</sup> Grade Band

- » 8<sup>th</sup> Grade Flutes

- Name-file

# My master folder...



The screenshot shows a Mac OS X Finder window titled "STUDENT PORTFOLIOS". The window has a toolbar with icons for view (grid, compare, web), visibility (eye), settings (gear), and sharing (hand). The main content area displays a list of folders in a table format. The columns are "Name", "Date Modified", "Size", and "Kind". The folders listed are:

Name	Date Modified	Size	Kind
▶ 5th Band 2012-13	Apr 4, 2013 6:19 PM	--	Fo
▶ 6th Band 2012-13	Apr 4, 2013 6:13 PM	--	Fo
▶ 7th BegBand 2012-2013	Apr 4, 2013 5:56 PM	--	Fo
▶ 7th STRINGS 2012-13	Apr 4, 2013 6:04 PM	--	Fo
▶ 8th Band 2012-13	Apr 4, 2013 6:10 PM	--	Fo
▶ 8th Strings 2012-13	Apr 4, 2013 6:12 PM	--	Fo
▶ GUITAR 2012-13	Apr 4, 2013 6:13 PM	--	Fo
▶ Previous Years	Apr 4, 2013 5:58 PM	--	Fo



# My 5<sup>th</sup> grade woodwind class folder open...

There is a folder for each student, as well as a folder for full ensemble videos and a folder for photographs taken to assess posture, hand position, etc..

Name	Date	Size	Type
5th Woodwinds 2012-13	Today, 11:43 PM		Folder
▶ 5th Full Woodwinds 12-13 MOVIES	Mar 18, 2013 11:47 AM	--	Folder
▶ 5th posture pictures	Mar 18, 2013 11:47 AM	--	Folder
▶ Allen Brooke	Today, 11:46 PM	--	Folder
▶ An David	Today, 11:42 PM	--	Folder
▶ Anderson Tate	Today, 11:27 PM	--	Folder
▶ Bailey Sara	Mar 4, 2013 1:06 PM	--	Folder
▶ Bell Tres	Mar 4, 2013 1:00 PM	--	Folder
▶ Carman Brittany	Today, 11:35 PM	--	Folder
▶ Chaney Madelyn	Mar 4, 2013 1:05 PM	--	Folder
▶ Cilurzo Zachary	Today, 11:50 PM	--	Folder
▶ Crook Wills	Mar 4, 2013 1:11 PM	--	Folder
▶ Delamar Jaden	Today, 11:47 PM	--	Folder
▶ Dengler Forrest	Today, 11:28 PM	--	Folder
▶ Ethington Paris	Mar 4, 2013 10:04 PM	--	Folder
▶ Ferguson Haley	Today, 11:37 PM	--	Folder
▶ Fleming Anissia	Mar 4, 2013 1:02 PM	--	Folder
▶ Gade Kate	Today, 11:27 PM	--	Folder
▶ Garcia Armando	Today, 11:28 PM	--	Folder
▶ Goodwin Mia	Mar 4, 2013 1:03 PM	--	Folder
▶ Gutierrez Brenda	Mar 4, 2013 1:04 PM	--	Folder
▶ Hale Julianna	Mar 7, 2013 3:11 PM	--	Folder
▶ Helton Matthew	Apr 4, 2013 6:18 PM	--	Folder
▶ Hooper Sam	Apr 4, 2013 6:18 PM	--	Folder
▶ Jenkins Claudia	Mar 7, 2013 3:24 PM	--	Folder
▶ Johnson Caroline	Apr 3, 2013 11:37 AM	--	Folder
▶ Martin Isabella	Mar 4, 2013 1:06 PM	--	Folder
▶ Massey Connor	Apr 4, 2013 6:18 PM	--	Folder
▶ Megan Collins	Today, 11:34 PM	--	Folder
▶ Seehorn Ellie	Mar 4, 2013 1:12 PM	--	Folder
▶ Smith Joseph	Today, 11:34 PM	--	Folder
▶ Sowell Tamiyah	Today, 11:30 PM	--	Folder
▶ Tallyn Emma	Apr 4, 2013 9:43 PM	--	Folder
▶ Tucker Cameron	Today, 11:30 PM	--	Folder
FIS 5-6 perc grades spsh qtr 3 2013 copy	Feb 6, 2013 12:15 PM	45 KB	Micro...rkbook
▶ 6th Band 2012-13	Apr 4, 2013 6:13 PM	--	Folder
▶ 7th BegBand 2012-2013	Apr 4, 2013 5:56 PM	--	Folder
▶ 7th STRINGS 2012-13	Apr 4, 2013 6:04 PM	--	Folder
▶ 8th Band 2012-13	Apr 4, 2013 6:18 PM	--	Folder

# A 7<sup>th</sup> grade string ensemble student's folder open...

STUDENT PORTFOLIOS	Apr 7, 2013 11:43 PM	--	Fo
7th STRINGS 2012-13	Apr 7, 2013 11:56 PM	--	Fo
ARCHER	Yesterday, 8:56 AM	--	Fo
GANGULY	Apr 7, 2013 11:58 PM	--	Fo
🎵 Ganguly A scale high oct 3-12-13.mp3	Apr 7, 2013 11:58 PM	786 KB	MF
🎵 Madison-Ishani duet Feb. 12 2013.mp3	Apr 4, 2013 6:00 PM	1.5 MB	MF
🎵 Gangulyl Going Home 3-12-13.mp3	Mar 12, 2013 8:10 AM	504 KB	MF
🎵 Gangulyl Aura Lee 2-4-13.mp3	Feb 5, 2013 9:30 PM	864 KB	MF
🎵 Gangulyl Minuet No. 1 11-07-12.mp3	Nov 13, 2012 4:08 PM	340 KB	MF
🎵 Gangulyl C scale 10-29-12.mp3	Nov 2, 2012 11:42 AM	299 KB	MF
🎵 Gangulyl Playing C natural 10-29-12.mp3	Nov 2, 2012 11:41 AM	397 KB	MF
🎵 Gangulyl Finger Rock 10-29-12.mp3	Oct 30, 2012 9:22 PM	524 KB	MF
🎵 Gangulyl Oats Peas and Beans 10-12-12.mp3	Oct 30, 2012 12:44 PM	406 KB	MF
🎵 Ganfulyl G scale low 9-26-12.mp3	Oct 12, 2012 12:35 PM	455 KB	MF
🎵 Gangulyl BaaBaa Blk Shp 9-25-12.mp3	Oct 7, 2012 11:53 PM	610 KB	MF
DANFORD	Apr 7, 2013 11:56 PM	--	Fo
7 strings ENSEMBLE	Apr 4, 2013 6:07 PM	--	Fo
KOUL	Apr 4, 2013 5:48 PM	--	Fo
FLEMING	Mar 15, 2013 12:10 PM	--	Fo
SANCHEZ	Mar 13, 2013 8:44 AM	--	Fo

# Plan a file naming system and name everything consistently. Examples:

- lastname-initial-title-date.mp3
  - groomsc-F scale-4-4-13.mp3
- date-lastname-title.mp3
  - 2013-april4-grooms-f scale.mp3

# Choose the right technology

Capture your students' performances using technology that allows you to save the files to your computer in the fewest steps possible and without having to physically transfer from one device to another. Files you can save directly to the computer or send and download from email are great.

# So many ways to create and save files!

- SmartMusic
- Student-emailed video and audio
- Photo or video emailed to yourself from iPad or iPhone
- PhotoBooth videos
- Google Voicemail recordings

# SmartMusic Assessments

- Individual playing assessments from assignments
- Individual or ensemble performances captured with the SmartMusic recording tool

# SmartMusic student assignments from the teacher grade book....

## To download the recording, choose "mp3"

Academic Year: 2012-2013 | Class: Freedom Middle School 7th Grade String Ensemble | Grading Period: Quarter 3

Remove Assignments | Hide Legend | Print / Export

Assessment: Assigned, Assessment not available | Recording: Assigned, Submitted, Late | Response assignment: Assigned, Submitted, Late | Practice report assigned, Practice report in progress, Assign to student | Gradebook entry: Submitted late, Past submission date

View: All assignments | Earliest first | All students | By name

This class has 9 students and 28 assignments

Student Name	Instrument	Grade
Archer, Madison	Violin	13% F
Danford, Jamie	Violin	34% F
Ewing, Devin	Viola	22% F
Fleming, Tavion	Violin	27% F
Ganguly, Ishani	Violin	39% F
Koul, Ayush	Violin	53% F
Mover, Stephanie	Viola	52% F
Sanchez, Leonardo	Violin	38% F
Saxena, Chitrita	Violin	80% B-

**Submission Details**

Student: Archer, Madison | Instrument: Violin | Grade To Date: F (13%)

Assignment: 154. Aura Lee | Submitted Part Name: Violin | Due: Jan 31 | Submitted: Feb 04, 07:50 a.m. | Tempo: 84 | Time Spent: 1:49

AURA LEE—Practice your new dynamics and notes. Does this piece sound like it is in a major or a minor key? American Folk Song

Andante

Export: image, mp3

Grading: Assessment 98 / 100 change, Recording 95 / 100 pts

Comments: Very nice sound and well in tune. Did you notice the dynamics? Forte and piano? I think you ignored that!

Buttons: Remove, Cancel, OK

# The "save file" screen automatically opens... Rename the file and save into the appropriate folder

The screenshot displays a music education software interface. At the top, there are navigation options for Academic Year (2012-2013), Class (Freedom Middle School 7th Grade String Ensemble), and Grading Period (Quarter 3). Below this, there are sections for Assessment, Recording, and Response assignment, each with status indicators like 'Assigned', 'Submitted', and 'Late'. A 'Submission Details' pop-up window is open, showing student information for Archer, Madison, and details for an assignment titled 'AURA LEE'. The assignment details include the instrument (Violin), due date (Jan 31), submitted date (Feb 04, 07:50 a.m.), tempo (84), and grade to date (F (13 %)). The 'AURA LEE' assignment includes a musical score snippet and a comment: 'Very nice sound but think you ignored...'. A 'Save file' dialog box is overlaid on the submission details, showing the file name 'ArcherM AuraLee 2-4-13.mp3' and a file explorer view of the 'ARCHER' folder. The file explorer shows a list of folders and files, including '7 strings ENSEMBLE', 'DANFORD', 'EWING', 'FLEMING', 'GANGULY', 'KOUL', 'MOVER', 'SANCHEZ', and 'SAXENA'. The 'Save' button is highlighted.

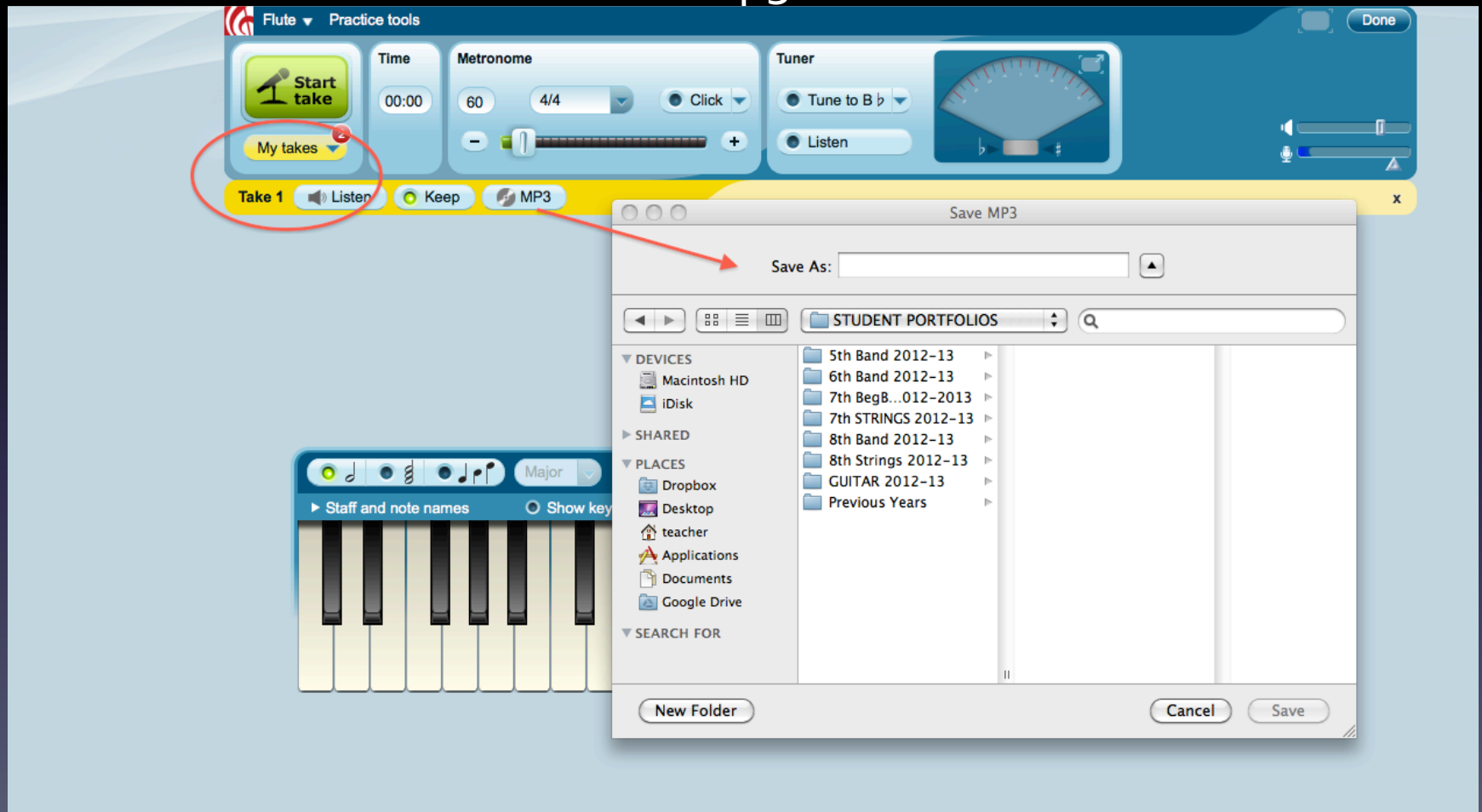
Student Name	Instrument	Grade
Archer, Madison	Violin	13% F
Danford, Jamie	Violin	34% F
Ewing, Devin	Viola	22% F
Fleming, Tavion	Violin	27% F
Ganguly, Ishani	Violin	39% F
Koul, Ayush	Violin	53% F
Mover, Stephanie	Viola	52% F
Sanchez, Leonardo	Violin	38% F
Saxena, Chitrita	Violin	80% B-



Performances can be recorded on the SmartMusic practice tools page....



Record multiple “takes” if you wish. Select the take you like from the “my takes” drop down menu, then select mp3 to open the “save mp3” window.



You could also save the screen assessment image...

The screenshot shows a music notation software window titled "Archer Aura Lee screenshot 2-4-13.jpg". The interface includes a toolbar with icons for "Previous", "Next", "Zoom", "Move", "Text", "Select", "Annotate", "Sidebar", and a search bar. The main content area displays a musical score for "AURA LEE" in 4/4 time, marked "Andante". The score is in G major (one sharp) and consists of two staves. The first staff begins with a dynamic marking of *f-p* and a first ending bracket. The second staff begins with a dynamic marking of *p* and a second ending bracket. Green annotations, including vertical lines and dots, are placed above various notes and rests throughout the score. The text "American Folk Song" is located in the upper right corner of the score area.

**AURA LEE**—Practice your new dynamics and notes. Does this piece sound like it is in a major or a minor key?

Andante

American Folk Song

*f-p* *f* *p* *f*

# Clicking on "image" opens the "save file" window...

The screenshot shows a music submission interface for a student named Archer, Madison. The interface includes a table of submission details, a musical score for 'AURA LEE', and an 'Export' section. The 'image' option in the 'Export' section is circled in red, and a red arrow points from it to the 'Save file' dialog box. The dialog box is open, showing the file name 'screenshot.jpg' and a list of files in the 'ARCHER' folder. The 'Save' button is highlighted.

Student	Instrument	Grade To Date
Archer, Madison	Violin	F (13 %)

Assignment	Submitted Part Name	Due	Submitted	Tempo	Time Spent
154. Aura Lee	Violin	Jan 31	Feb 04, 07:50 a.m.	84	1:49

**AURA LEE**—Practice your new dynamics and notes. Does this piece sound like it is in a major or a minor key?  
Andante  
*f-p*  
American Folk Song

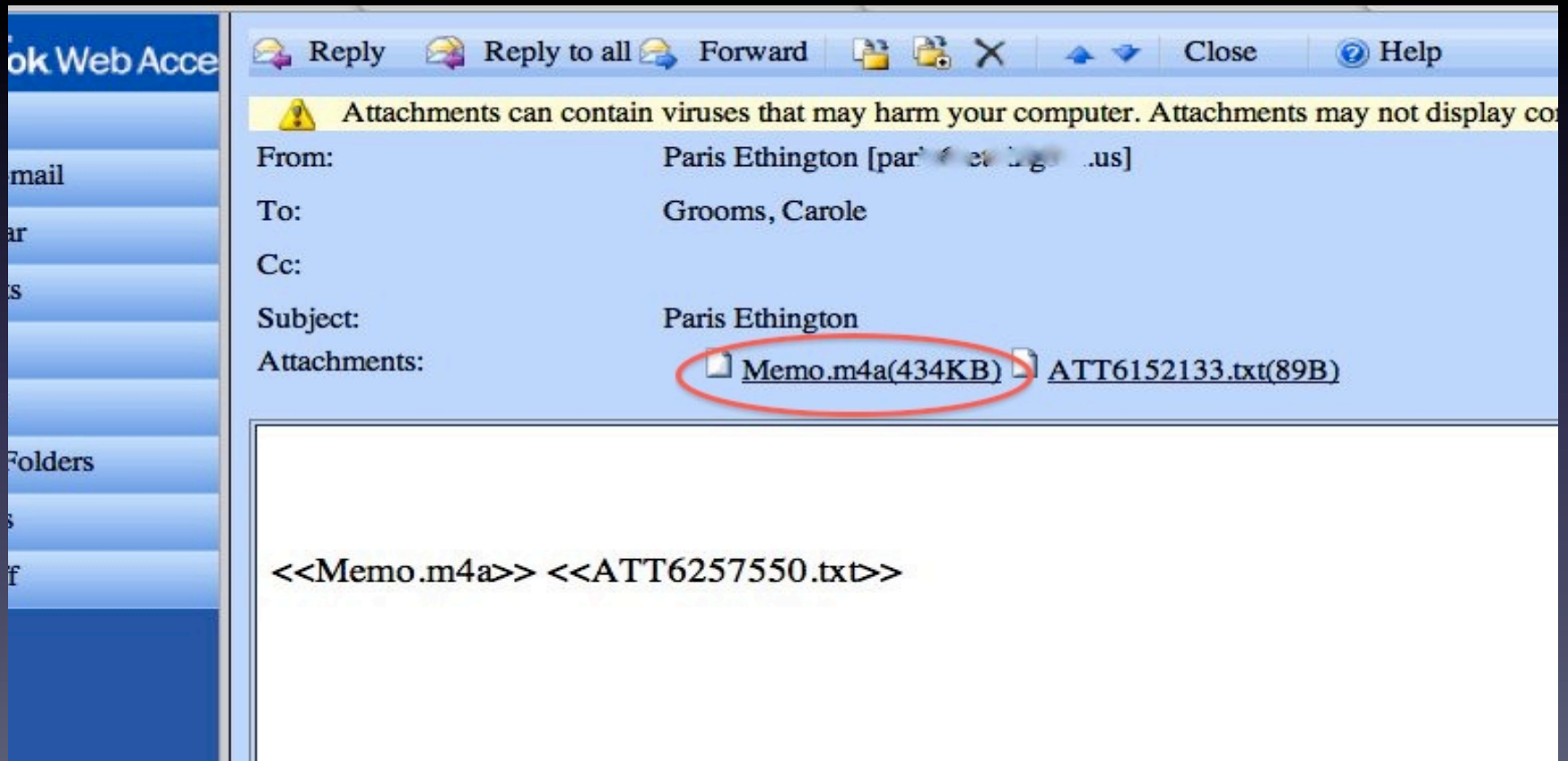
Export: **image** mp3

Grading: Assessment 98 / 100 change, Recording 95 / 100 pts

Comments: Very nice sound & think you ignored

Save file dialog: Save As: screenshot.jpg, ARCHER folder, list of files (ArcherM ...9-12.mp3 to ArcherM ...2-12.mp3), Save button highlighted.

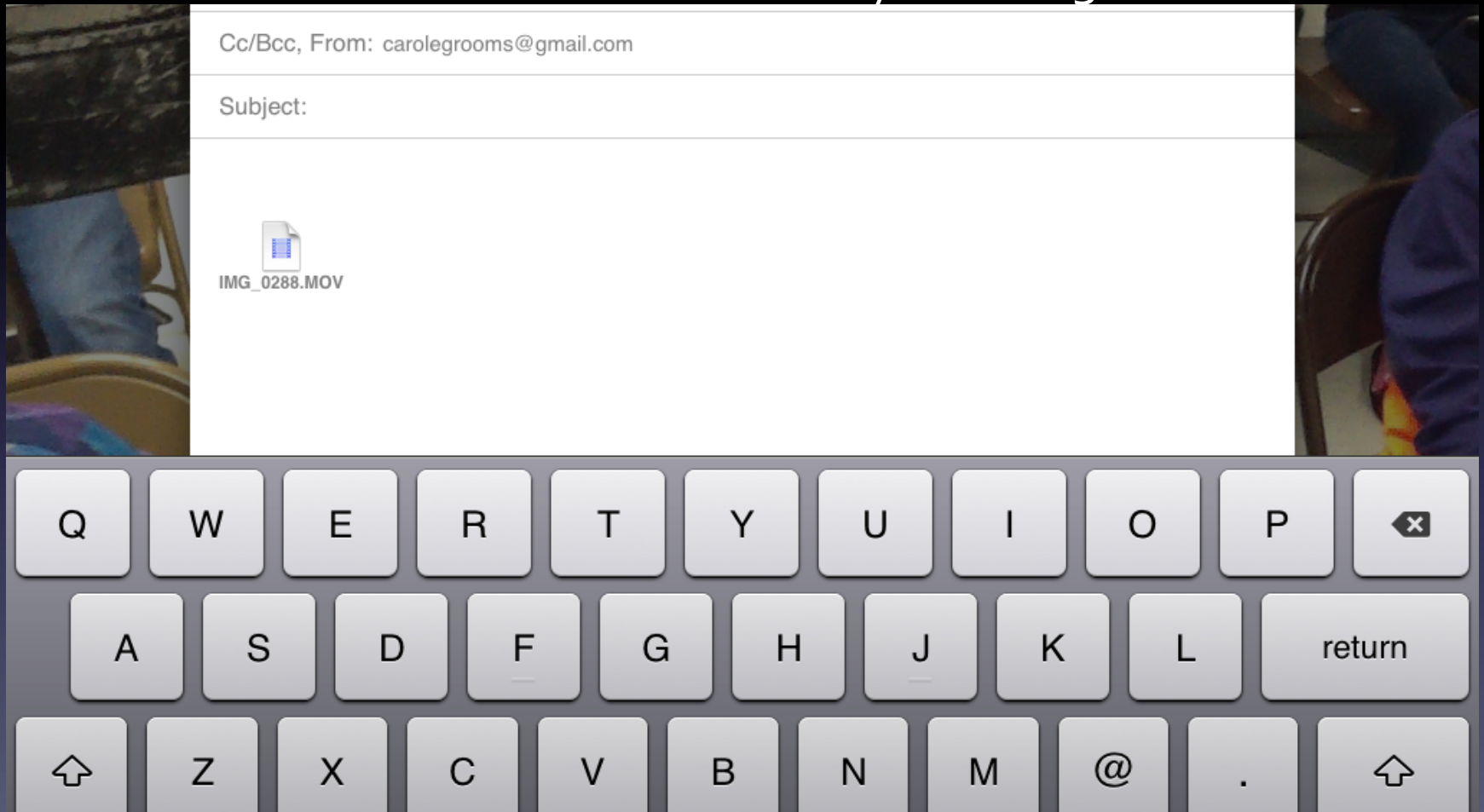
Student emailed audio or video files – just rename them when you download and save.



iPad or iPhone video emailed to yourself immediately after videoing...



This is my favorite method of capturing playing assessments in my beginning band classes where SmartMusic is not as easily used. I email them to myself as I go.





# PhotoBooth video application – great when you need to hear AND see.



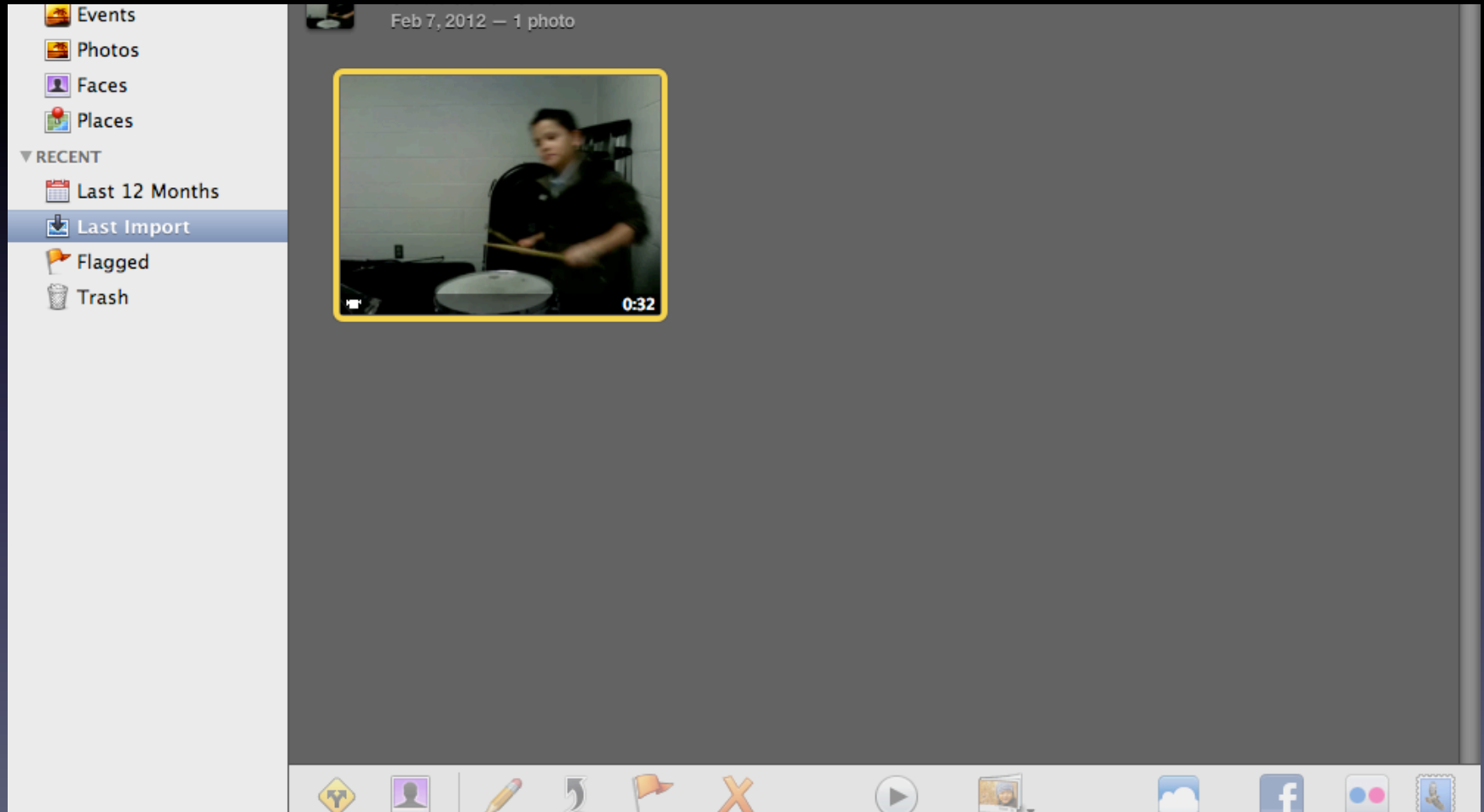


# Export each video to iPhoto by clicking the iPhoto icon

...



The video appears in iPhoto where you can rename it. Then, under the File menu, Export the video to a folder or other place. If needed, you can email it to yourself as an attachment.






# Google Voicemail recordings-

I use it for verifying home practice in lieu of practice records, but recordings can also be saved and downloaded. Set up a Google Voice phone number so that it only goes to voicemail.

**Google**

**Voice**  
Teach your phone new tricks

Google Voice enhances the existing capabilities of your phone, regardless of which phone or carrier you have - for free. It also gives you:

-  **One Number**  
Use a single number that rings you anywhere.
-  **Online voicemail**  
Get transcribed messages delivered to your inbox.
-  **Cheap calls**  
Free calls & text messages to the U.S. & Canada. Super low rates everywhere else.

[Watch the videos](#) [What's new](#)

**Latest news:** [Drop in and get a call from Santa](#) Wed Dec 19 2012

(Cross posted on Gmail Blog)With the big day right around the corner, activity in the North Pole is hitting a fever pitch. Yet, Santa will always make time to send a personalized holiday phone calls from Santa to your ...

Sign in Google

**Email**

**Password**

[Sign in](#)  Stay signed in

[Can't access your account?](#)

[SIGN UP](#)

You can view your voicemail messages on your Google Voice web page. The date, time and length of the call is recorded here.

The screenshot displays the Google Voice web interface. At the top, there is a navigation bar with links to various Google services: +Carole, Search, Images, Maps, Play, YouTube, News, Gmail, Drive, Calendar, and More. The Google logo is on the left, and the user's name 'Carole Grooms' with a notification badge '4' and a '+ Share' button are on the right. Below the navigation bar, the 'Voice' section is active, showing a list of voicemail messages. On the left side, there are buttons for 'CALL' and 'TEXT', and a sidebar menu with 'Inbox (35)', 'Starred', 'Voicemails (35)', 'Texts', 'History', 'More', and 'Google Contacts (?)'. The main content area shows a list of messages with the following details:

- Message 1:** From **marun, isabella** (615) 790-9514 - mobile, received 4/4/13 9:02 PM 2 minutes ago. Status: *Transcription in progress*. Duration: 00:37. Actions: Call, Text, more.
- Message 2:** From **Martin, Isabella** (615) 790-9514 - mobile, received 4/4/13 8:44 PM 20 minutes ago. Status: *Transcript not available*. Duration: 00:33. Actions: Call, Text, more.
- Message 3:** From **Martinez, Yaeli** (615) 595-1736 - mobile, received 4/4/13 8:17 PM 47 minutes ago. Status: *Transcript not available*. Duration: 00:41. Actions: Call, Text, more.
- Message 4:** From **Martin, Isabella** (615) 790-9514 - mobile, received 4/4/13 8:10 PM 54 minutes ago. Status: *Transcript not available*. Duration: 00:37. Actions: Call, Text, more.
- Message 5:** From **Heise, Scott** (615) 948-3442 - mobile, received 4/4/13 8:03 PM 61 minutes ago. Status: *Transcript not available*. Duration: 00:58. Actions: Call, Text, more.
- Message 6:** From **Martin, Isabella** (615) 790-9514 - mobile. (Details partially obscured)

At the bottom left, there is a section for 'Your number: (615) 592-6706', 'Credit: \$0.00', and a 'Send feedback' link.

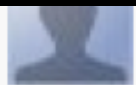
Once you “add” a student’s name in place of their phone number, their name will show, like caller ID, every time they call from that number.

The screenshot displays a mobile phone interface with a 'Quick Add' dialog box overlaid on a call log. The dialog box is titled 'Quick Add (615) 513-1377' and contains the following elements:

- A close button (X) in the top right corner.
- The instruction: 'Enter a new or existing contact name'.
- A 'Name' field containing the text 'Allen, Brook'.
- A 'Type' dropdown menu currently set to 'Mobile'.
- A 'Create / Add' button at the bottom.

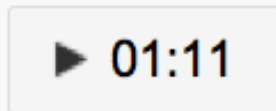
The background shows a call log entry for the number '+16155131377' with a blue 'Add' link. Below the dialog box, another call log entry for '+1615513' is visible. The interface includes call duration indicators (00:08, 01:11, 00:03) and speakerphone icons.

Expand the “more” menu for a variety of options, including “add note” and “download.”

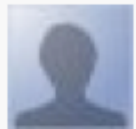


4/4/13 7:02 PM 3 hours ago

*Transcript not available*



[Call](#) [Text](#) [more](#) ▼

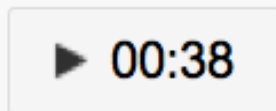


Allen, Brook (615) 513-1377 - mobile



4/4/13 7:00 PM 3 hours ago

*Transcript not available*

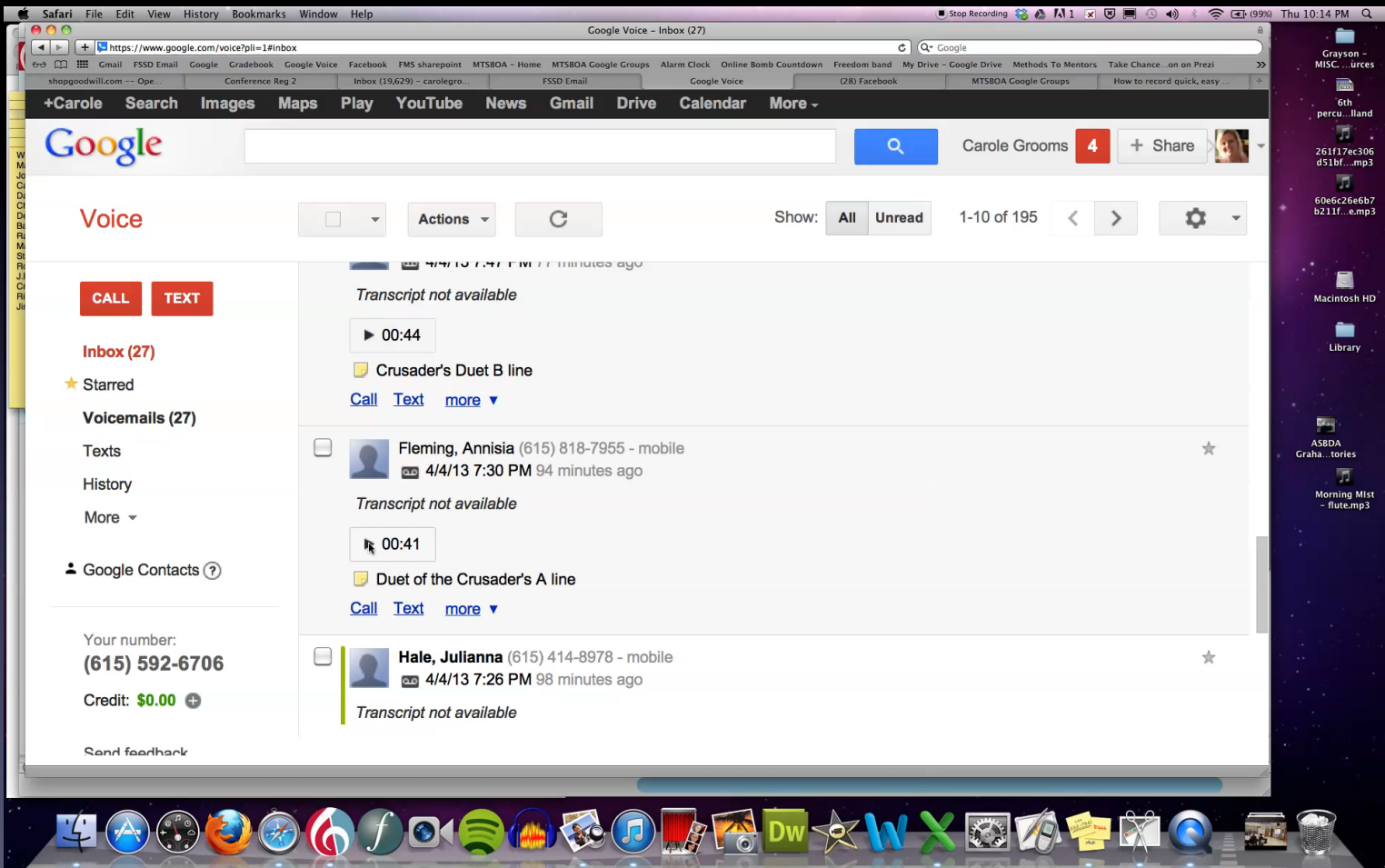


I choose "add note" to note what the student played, which also tells me I've logged this call.  
"Download" to save to the portfolio.

The screenshot shows a web browser window displaying a Google Voice inbox. The browser's address bar shows the URL 'shopgoodwill.com'. The page header includes navigation links for '+Carole', 'Search', 'Images', 'Maps', 'Play', 'YouTube', 'News', 'Gmail', 'Drive', and 'Calendar'. The Google logo is prominently displayed. The main content area is titled 'Voice' and shows a list of calls. A context menu is open over a call record from 'Allen, Brook (615) 513-1377 - mobile', which occurred on '4/4/13 6:59 PM 3 hours ago'. The menu options are: 'Mark as unread', 'Add note', 'Block caller', 'Email', 'Download', 'Embed', and 'Edit transcript'. Two red arrows point to the 'Add note' and 'Download' options. The left sidebar contains navigation options: 'CALL', 'TEXT', 'Inbox (19)', 'Starred', 'Voicemails (19)', 'Texts', 'History', 'More', and 'Google Contacts'. At the bottom, the user's number '(615) 592-6706' and credit balance '\$0.00' are visible.

















# Hear an example...(video)

(The audio is actually better than it sounds captured for this presentation...)





You can also configure the Google voicemail settings to send you an email whenever you have a new message.

<input checked="" type="checkbox"/>	!				From	Subject
<input type="checkbox"/>					Carole Grooms	ipad
<input type="checkbox"/>					White, Leah	RE: Questioning PD on June 3rd
<input type="checkbox"/>					Google Voice	New voicemail from (615) 567-6342 at 8:07 PM
<input type="checkbox"/>					Google Voice	New voicemail from Johnson, Harper at 7:05 PM
<input type="checkbox"/>					Google Voice	New voicemail from Johnson, Harper at 6:58 PM
<input type="checkbox"/>					Google Voice	New voicemail from Johnson, Harper at 6:56 PM
<input type="checkbox"/>					Google Voice	New voicemail from (615) 974-6978 at 6:31 PM
<input type="checkbox"/>					Price, Diane	Missing Instrument
<input type="checkbox"/>					Music & Arts	Best Time of Year...
<input type="checkbox"/>					taa	TAA 2013 - Please fax your forms to us so that we can register you
<input type="checkbox"/>					Google Voice	New voicemail from (615) 595-6168 at 4:24 PM
<input type="checkbox"/>					Google Voice	New voicemail from (615) 595-0929 at 4:11 PM

## Other sources of video or audio to include..

- Performance recording from the stage at Concert Performance Assessment.
- Video from school concerts, your own or shared by parents.
- Have students video their solo or small ensemble as they are preparing for solo and ensemble performance assessment. They can easily do this themselves with PhotoBooth.

I don't yet include documents and written work in my students' portfolios, but you could...

- Scan and save judge's sheet from solo/ensemble
- Scan and save student written work, particularly self-evaluations or reflection essays
- Scan and save student compositions
- Have student set their own performance goals and save the document
- Concert programs

- Once you get in the routine of saving student work on your computer, more and more means of creating or saving artifacts will begin to come to mind.
- It is possible to burn a CD for an individual student at the end of the year, or end of several years, which shows their growth over time – a great keepsake!

I hope you have found a few new ideas here – good luck!

Carole S. Grooms – April 2013